



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER
SOUTH SALMARA MANKACHAR DISTRICT
HATSINGIMARI
(PANCHAYAT ELECTION 2024-25 MAIN CELL)

File No. HDD/PE-6/2024/03

Dated, Hatsingimari the 01st Jan/2025

NOTICE INVITING TENDER

Sealed quotations affixing Court Fees stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paisa) (non-refundable) only are hereby invited from the intending firms/parties for Ballot Box repairing items in connection to Panchayat Election, 2025. The last date for submission of quotations shall be 07/01/2025 up to 3:00 P.M. and same will be opened on 07/01/2025 in the office chamber of the Addl. District Commissioner (Panchayat), South Salmara Mankachar District in presence of the Tenderer or their authorised representatives. The quotation will have to be deposited in the tender box kept at Development Branch, DC's Office, Hatsingimari during office hours on working days.

Financial Bid

List of Ballot Box repairing items in connection to Panchayat Election 2025 for South Salmara Mankachar District is given below:

| SI No | Name of Items | Unit | Rate | Rate in figure |
|-------|---|--------------------|------|----------------|
| 1 | Handle | Per No | | |
| 2 | Window Cover | Per No | | |
| 3 | Button | Per No | | |
| 4 | Frame | Per No | | |
| 5 | Bracket | Per No | | |
| 6 | Removal of Jam | Per No | | |
| 7 | Oiling Greasing, and Cleaning | Per No | | |
| 8 | Coloring/Painting (Green) - Big Size | Per No | | |
| 9 | Coloring/Painting(Green) - Medium Size | Per No | | |
| 10 | Coloring/Painting(Green) - Small Size | Per No | | |
| 11 | Frame for Paper Seal (Paper Seal Bracket) | Per No | | |
| 12 | Indoor steel and washer central parts of upper chiria with lock to hold | Per No | | |
| 13 | Upper Chiria | Per No | | |
| 14 | Spring for Inside Lock | Per No | | |
| 15 | Windows for Paper Seal (Paper Seal Bracket) | Per No | | |
| 16 | Lock Patty (Paper Seal Cover Top) | Per No | | |
| 17 | Replacement of Floor of Ballot Boxes | Per No | | |
| 18 | Labour Charge | Per Person Per day | | |

This is to certify that I/We before signing the tender form have read and fully understood all the terms and condition contained herein and undertake myself/ourselves to abide by them. If my/our firm fails to complete to Ballot Box repairing works for the Panchayat Election 2025 within the stipulated time, the work order will immediately be withdrawn and the security deposit of Rs. 10,000/- (Rupees ten thousand) only will be forfeited by the District Commissioner, South Salmara Mankachar District.

Signature of the Tenderer (s) with seal:-

Name

Designation:

Address:

Terms and conditions:

1. Application should be addressed to the District Commissioner, South Salmara Mankachar.
2. A non-refundable bid processing fee of Rs. 1000.00 (Rs. One Thousand) only and EMD/Bid Security of Rs. 10,000.00 (Rs. Ten thousand) only are to be deposited separately in bank draft in favour of District Commissioner South Salmara Mankachar (A/C No. 50100629885847, IFSC: HDFC0008482, Branch Hatsingimari).
3. The rates should be inclusive of all taxes and taxes as applicable will be deducted at source as per existing Govt. rules. The rate should be quoted in both figure and words.
4. Bidder must be registered under GST authority and having GSTIN and registration certificate is to be submitted.
5. The rates quoted and accepted shall be valid till completion of the Panchayat.
6. The Tender Committee is not bound to accept the Lowest or any tender on part thereof and reserved the right to accept and reject any or all tenders without assigning any reason what so ever.
7. Payment will be made as and when fund will be received from the Government.
8. No advance payment will be given.

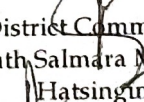

District Commissioner
South Salmara Mankachar
Hatsingimari

No. HDD/PE-6/2024/03 (A)

Dated Hatsingimari the 01st Jan/2025

Copy to:-

1. The Commissioner, Panchayat & Rural Development, Panjabari, Juripar, Ghy-37 for favour of information and necessary action.
2. The Secretary, Assam State Election Commission, Dispur, Ghy-06 for favour of information and necessary action.
3. The C.E.O. Zilla Parishad, South Salmara Mankachar for information.
4. The Addl. District Commissioner, South Salmara Mankachar, i/c Procurement Cell, Panchayat Election, 2025 for information and necessary action.
5. The DIO, NIC, South Salmara Mankachar. He is requested to upload the Notice Inviting Tender in the official Website of District Administration South Salmara Mankachar.
6. The DIPRO, South Salmara Mankachar for wide publicity.


District Commissioner
South Salmara Mankachar
Hatsingimari