  
**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER**  
**SOUTH SALMARA MANKACHAR DISTRICT**  
**HATSINGIMARI**  
**(DISASTER MANAGEMENT BRANCH)**

Email Id- [dc-southsalmara@nic.in](mailto:dc-southsalmara@nic.in)  
 Dated, Hatsingimari the 6<sup>th</sup> May/ 2026

e-file No. DM-12/26/2026-DDM-SSM

**QUOTATION NOTICE**

Sealed tenders affixing Court Fee Stamp of Rs. 8.25 (Rupees Eight and Twenty-Five Paise) only are hereby invited from interested Firms / Suppliers / Wholesalers from the open market for supply of **Gratuitous Relief (GR) materials** during flood / natural calamities / other emergencies for the year 2026-27.

The tenders will be received in the office of the undersigned up to **3:00 PM on 29/05/2026** and will be opened on the same day at **4:00 PM**.

If the tenders cannot be opened on the scheduled date due to unavoidable circumstances, the next date will be communicated to the bidders telephonically.

**GR ITEMS RATE QUOTATION TABLE (2026-27)**

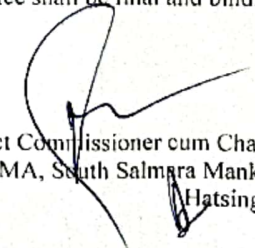
Sl. No.	Name of Items	Specification	Unit	Rate (In Figure)	Rate (In Words)
1	Rice	(i) Ijong	Per Qntl		
		(ii) Pre-boiled	Per Qntl		
2	Masur Dal (Polished)	(i) Big	Per Qntl		
		(ii) Medium	Per Qntl		
		(iii) Small	Per Qntl		
3	Masur Dal (non-polished)	(i) Big	Per Qntl		
		(ii) Medium	Per Qntl		
		(iii) Small	Per Qntl		
4	Mustard Oil (Dhara / Engine / Fortune / Anupam / Kissan)	1 Ltr	Per Unit		
		500 ml	Per Unit		
		200 ml	Per Unit		
5	Iodized Salt	Good Quality	Per Qntl		
6	Chira	Good Quality	Per Qntl		
7	Gur	Good Quality	Per Qntl		
8	Sugar	Good Quality	Per Qntl		
9	Cattle Feed	Rice Bran	Per Qntl		
		Wheat Bran	Per Qntl		
10	Baby Food	Nestum / Naan Easum	Per Packet		
		Nestle Cerelac	Per Packet		
		Horlics	Per Packet		
		Lactogen	Per Packet		
11	Biscuit	Marie Gold (70 gm)	Per Packet		
		Marie Gold (30 gm)	Per Packet		
12	Tarpaulin	12 ft x 12 ft (120 GSM)	Per Piece		
		12 ft x 15 ft (120 GSM)	Per Piece		
		15 ft x 15 ft (120 GSM)	Per Piece		
13	Polythene Sheet	Good Quality	Per Mtr		
14	Blanket (Polo Quality)	60x90	Per Piece		
		70x90	Per Piece		
		90x100	Per Piece		
15	Sweater	22x24	Per Piece		
		26x30	Per Piece		
		38x40	Per Piece		
		40x42	Per Piece		
16	Slipper	Good Quality	Per Pair		
17	Cotton Saree	Standard Size	Per Piece		
18	Lungi	Standard Size	Per Piece		
19	Gamocha	Standard Size	Per Piece		
20	Ganji	Standard Size	Per Piece		

21	Shawl	Standard Size	Per Piece		
22	Pillow	Good Quality	Per Piece		
23	Pillow Cover	17" x 22"	Per Piece		
24	Bed Sheet	3.5' x 6.5'	Per Piece		
		6' x 7'	Per Piece		
25	Mosquito Net	3.5' x 6.5'	Per Piece		
		6' x 7'	Per Piece		
26	Cotton Mattress	3' x 6'	Per Piece		
27	Folding Bed	3' x 6'	Per Piece		
28	Folding Tent	6 ft x 6 ft	Per Piece		
29	Baby Towel	Good Quality	Per Piece		
30	Towel (Big)	Good Quality	Per Piece		
31	Baby Cloth Set	Good Quality	Per Set		
32	Baby Toys	Good Quality	Per Piece		
33	Baby Kit	Good Quality	Per Set		
34	Sanitary Pad	Whisper / Stayfree / Sofy / Nine	Per Packet		
35	Harpic	1 Ltr	Per Piece		
		500 ml	Per Piece		
		200 ml	Per Piece		
36	Phenyl	5 Ltr	Per Jar		
		1 Ltr	Per Bottle		
37	Bleaching Powder	1 Kg	Per Kg Packet		
		25 Kg	Per Bag		
38	Broom	Good Quality	Per Piece		
39	Safety Match Box	Box (10 Nos)	Per Box		
40	Candle	Good Quality	Per Packet		
41	Good Night Machine	Liquid with Machine	Per Piece		
42	Good Night Refill	Good Quality	Per Piece		
43	Mosquito Coil	Good Quality	Per Packet		
44	Wiper	Good Quality	Per Piece		
45	Toilet Brush	Good Quality	Per Piece		
46	Handwash	1 Ltr	Per Piece		
		500 ml	Per Piece		
		200 ml	Per Piece		
47	Torch Light	Two Cell	Per Piece		
48	LED Bulb	9 Watt	Per Piece		
49	Emergency Charger Light	Good Quality	Per Piece		
50	Dustbin	30 Ltr	Per Piece		
		100 Ltr	Per Piece		
51	Garbage Bag	30 Ltr	Per Packet		
		100 Ltr	Per Packet		
52	Disposable Items	Tea Cup	Per 100 Nos		
		Plate	Per 100 Nos		
		Paper Glass	Per 100 Nos		
53	Disposable Items	Paper Bowl	Per 100 Nos		
54	Water Jar with Dispenser	20 Ltr	Per Piece		
55	Water Dispenser	Good Quality	Per Piece		
56	Water Filter	20 Ltr	Per Piece		
57	Utensil Set	Utensil set (one set containing of two steel Rice Plates, 2 Nos steel Bowls, 2 Nos steel glasses, 2 Nos cooking spoons, 1 No. Aluminium Degchi, 1 No. Aluminium Saucepan, 1 No. Aluminium Kadai and one Aluminium Lid (Dhakna))	Per Set		
58	Full Boots	Big Size	Per Pair		
59	Gloves	Big Size	Per Pair		

60	Life Jacket	IRS Certified	Per Piece		
61	Life Buoy	IRS Certified	Per Piece		
62	PVC Bucket	16 Ltr	Per Piece		
		15 Ltr	Per Piece		
63	PVC Mug	Good Quality	Per Piece		
64	Plastic Rope	Good Quality	Per Kg		
65	Bamboo	Standard Size	Per Piece		
66	Fence (Tarza Bera)	Good Quality	Per Sq. Ft.		
67	Umbrella	Big Size	Per Piece		
		15 KV Hiring	Per Set		
		10 KV Hiring	Per Set		
68	DG Set	5 KV Hiring	Per Set		
69	Xerox Cartridge	LaserJet Pro M501	Per Piece		
70	Xerox Cartridge	SHARP AR-6023 NV	Per Piece		
71	Printer Cartridge	LaserJet 30A CF230A	Per Piece		
72	Printer Cartridge	LaserJet H-388	Per Piece		
73	Printer Drum	LaserJet 32A	Per Piece		
74	A4 Paper	75 GSM	Per Packet		
75	Legal Paper	75 GSM	Per Packet		
76	Staple Pin	Small	Per Box		
77	Staple Pin	Big	Per Box		
78	Note Sheet	75 GSM	Per Packet		
79	File Cover & Board	Good Quality	Per Piece		
80	Tag	Good Quality	Per Bundle		
81	Stamp Pad	Big Size	Per Piece		
82	Chitranaala	100 ml	Per Piece		
83	Steel Almirah	Big Size	Per Piece		

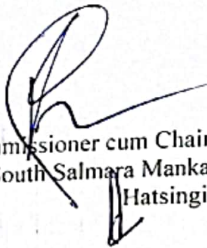
#### TERMS AND CONDITIONS

1. The bidder must possess a valid Wholesale Licence under Assam Trade Articles (L&C) Order, 1982 or be a registered firm with a valid Trade Licence.
2. Rates must be quoted clearly, inclusive of all taxes, transportation, and delivery charges up to the distribution point.
3. The bidder must submit self-attested copies of (i) GST Registration Certificate, (ii) PAN Card, (iii) Trade Licence, (iv) Assam Trade Articles Licence / Firm Registration Certificate.
4. Bank Account details (A/C No., IFSC, Branch) must be provided with supporting documents (passbook/cancelled cheque/bank statement).
5. An EMD of Rs. 50,000/- must be deposited in favour of DC **District Disaster Management Authority, South Salmara Mankachar**, valid for one year or till the next tender.
6. The Technical Bid and Financial Bid must be submitted in separate sealed covers within a single outer envelope.
7. Rates must be quoted for all items, in figures and words.
8. The selected bidder must sign an agreement within 7 (seven) days, which shall remain valid for 1 (one) year.
9. The bidder must be capable of supplying materials within 8 (eight) hours of receipt of supply order during emergencies.
10. Materials supplied must be of good quality; substandard items will be rejected with forfeiture of security deposit and legal action.
11. Samples are not required during submission but must be produced as and when required by the committee.
12. The supplier must ensure timely delivery at specified locations, maintaining both quality and quantity.
13. No excuses such as strike, shortage of materials, transport issues, etc., will be entertained for failure of supply.
14. Payment will be made subject to availability of Government funds.
15. Rates may be reviewed based on market conditions.
16. The procuring authority reserves the right to enter into parallel rate contracts with multiple bidders at the lowest approved rate.
17. Experience in similar works will be preferred.
18. The District Commissioner & Chairman, DDMA, South Salmara Mankachar reserves the right to accept or reject any or all bids without assigning any reason. The decision of the committee shall be final and binding.

  
 District Commissioner cum Chairman  
 DDMA, South Salmara Mankachar  
 Hatsingimari

Copy to :

1. The Addl. Chief Secretary to the Govt. of Assam, Revenue & Disaster Management Deptt. & CEO, ASDMA, Dispur, Guwahati-6 for favour of kind information
2. The Director, Information and Public Relation to the Govt. of Assam, Last Gate, Guwahati. You are requested to kindly publish the said Quotation in two local dailies newspaper (both English and Assamese language) for wide publicity and intimate with a publish copy of newspaper to the undersigned.
3. The DIPRO, South Salmara Mankachar for information and necessary action. He is requested to make wide publicity of the above Tender/Quotation Notice through Electronic and Print Media.
4. The DIO, NIC, South Salmara Mankachar for information and necessary action. He is requested to upload the tender in District website and in social media.
5. Notice Board.

  
District Commissioner cum Chairman  
DDMA, South Salmara Mankachar  
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