



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER
SOUTH SALMARA MANKACHAR DISTRICT:.....HATSINGIMARI
(Nazarat Branch)

Phone No. - 03662286624 (O) Fax No. - 03662286635(O) Email: dc-southsalmara@nic.in
No.NAZ/63/2025-NAZ-SSM Dated Hatsingimari the 28th July,2025

SHORT TENDER NOTICE

Sealed Tender in prescribed forms in affixing court fee stamp (non-refundable) purchased in Assam of worth Rs. 8.25 (Rupees Eight & Paisa Twenty Five) only are invited from the experienced registered /Firms/Enterprises of the DC Office for temporary construction of the following works of "Independence day, 2025, South Salmara Mankachar District". The Bid will be received only the drop box placed at Nazarat Branch, DC office, South Salmara Mankachar District, Hatsingimari, during the hours latest up to 4.00 PM of 04/08/2025 and will be opened on 05/08/2025 in the Office Chamber of the Additional District Commissioner (Nazarat), Hatsingimari by the Evaluation Committee in presence of the bidders or their authorized representatives.

Sl No	Name of the work
1.	Construction of Pandal, Seating Arrangement, Installation of CC Camera, Construction of Balloon Gate, Construction of Watch Tower, Accommodation of Guard Party, Stand for VIP, Media, Press etc, View Cutter, Construction of Shohid Bedi, Installation of Halogen light, 10 KVA Generator, Sound System(PA System), Selfie Point, Construction of Bamboo Barricade at the Playground, Hiring of Plastic Chair, VIP Chair, Sofa sets, Center Table, Generator 30 KVA, Wooden Table
2.	Refreshment/Pkt Lunch at Pararde Ground: Item- Banana, Egg, Bread, Jam
3.	Water Jar with Disposal Glass

Terms and conditions: -

1. Tender papers along with terms and conditions will be issued from the Nazarat Branch, DC's Office Hatsingimari on payment of non-refundable of bid processing fee Rs-1000/- (Rupees One Thousand) only in bank draft duly pledge in favour of District Commissioner South Salmara Mankachar (Account No.36032045110, IFSC Code No.SBIN0008267) during Office our from 28/07/2025 to 04/08/2025 upto 1:00 PM.
2. The quotations should furnish the mandatory self-attached copies of valid GST Registration & GST clearance certificates, PAN card, latest Income Tax statement (last three years), CA certification (last three years turnover) and if available copies of labour license under contract labour (registration) and Abolition Act, 1970 and Employed Provident Fund Code (will be given preference).
3. The EMD/Bid Security of Rs.10,000.00 /-(Rupees Ten Thousand) only are to be deposited in Bank Draft in favour of the District Commissioner South Salmara Mankachar.(Account No.36032045110 IFSC Code No.SBIN0008267)
4. In case, if any holiday falls in sequence, next working day will be considered of opening tender.
5. Over writing in the tender/quotation paper will not be entertained.
6. Rate against the item should clearly be written in both figure and words.
7. It is not binding on the undersigned to accept the lowest rate.
8. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
9. Rate should be quoted inclusive of all Taxes.
10. Items are to be supplied immediately after receipt of order whenever it may be or round the clock.
11. The suppliers/tenderers should furnish attested copies of ITR & GST Registration No., Bank Passbook, PAN No., Aadhar No., duly attested.
12. Suppliers/tenderers should submit the Food Safety Certificate.
13. Suppliers should mention their address of the Shop/Office/along with contact number.
14. Suppliers/tenderers are asked to submit their tender notice in two different formats, one for technical cover/bid and other one for financials cover/bid.
15. The Committee has discretionary power to open the technical cover/bid at first and financial cover/bid will be at second.
16. Payment will be made as and when fund is received from Govt.
17. The vendor shall make his own transportation for carrying food items for delivery or distribution etc. No separate vehicle shall be allotted to the vendor for that purpose.
18. The vendor shall arrange adequate number of dustbins at all venues and he/she/they shall be responsible for carrying the garbage to the dump-yard.



19. The vendor shall be able to arrange refreshment at multiple locations simultaneously whenever required.
20. In any event of emergency wherein the vendor fails to supply the required quantity/quality or any delay, the committee shall reserve the right to call orders from rest of the bidders at suitable rate.
21. The vendor shall be responsible for dismantling of the temporary structures and cleaning of the field after the event within 2 days.
22. Certificate/work orders of similar nature of work is to be mandatorily submitted alongwith tender papers.
23. Certified CA audited balance sheet of last three years.
24. The undersigned reserved the right to accept any offer that would be advantageous to the office and the undersigned has the right to accept the offer above L1 or right to cancel any or all quotations without assigning any reason thereof public interest.
25. The experience bidder/Contractor may be preferred.
26. Bid security of unsuccessful bidder shall be released within 20 days after the completion of tender process.
27. No changes in rates or substances of the bid shall be sought or permitted by the evaluation Committee.
28. The tenderer shall sign a declaration under the official secret Act for maintaining secrecy of the tender documents drawings or any other records connected with the work given to them. The unsuccessful tenderer shall return all the drawings given to them.

DECLARATION

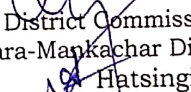
I/We hereby declare that I/We shall treat the documents, drawings and other records connected with the works as secret/confidential and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or used the information to any manner prejudicial to the safety to the State.


Addl. District Commissioner
South Salmara-Mankachar District
Hatsingimari

Memo No. NAZ/63/2025-NAZ-SSM (A) Dated Hatsingimari the 28th July , 2025

Copy to :

1. The Commissioner & Secretary to the Govt. of Assam, GAD, Assam, Dispur, Guwahati for favour of kind information.
2. The District Information & Public Relations Officer, South Salmara Mankachar, Hatsingimari, is requested for wide publicity through print and electronic media.
3. The District Information Officer, NIC, South Salmara Mankachar, Hatsingimari for uploading in the Website and Social Media for mass publicity.
4. All members of tender evaluation committee for information
5. The Nodal Officer SPPP D.C's Office Hatsingimari for information and necessary
6. Office Copy.


Addl. District Commissioner
South Salmara-Mankachar District
Hatsingimari