

I/147604/2024 **MINUTES OF DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING OF SOUTH SALMARA MANKACHAR DISTRICT FOR THE MONTH OF DECEMBER, 2023**

Subject	Minutes of the District Development Committee meeting for the month of December, 2023
Date & Time	19 th December, 2023 at 11:30 AM
Venue	Conference Hall, DC's Office, South Salmara Mankachar
Members Present	Annexure-1

The meeting was presided over by **Shri Rahul Kumar Gupta, IAS, District Commissioner**, South Salmara Mankachar District.

At the outset, the Chairman welcomed all the members present in the meeting and explained briefly about the agenda of the meeting.

Thereafter, the Assistant Commissioner (Branch Officer) briefed the minutes of the previous DDC meeting. The Chairman went through the action taken by each department on the minutes of the previous District Development Committee (DDC) meeting held on 6/11/2023.

After threadbare discussion, the following decisions and resolutions were taken and concerned officers were affixed the responsibilities for the action taken.

Category-A: DEPARTMENT SPECIFIC

Sl. No.	Sector	Administrative Department	Scheme/Project/Programme	Issues discussed/Decisions taken	Action to be taken by
1	ECONOMIC DEVELOPMENT	P&RD	Panchayat Development Index(PDI)	The Chair instructed all the line departments to submit the list of officers in connection with PDI at an earliest.	All HoDs, SSM
Beautification of Amrit Sarovar			BDO, South Salmara requested the Chair for seeking permission for repairing of embankment of Amrit Sarovar under MGNREGA. The Chair emphasised on the matter of sustainability of the protection measures as raised by the BDO, South Salmara.	BDO, South Salmara	
			The Chair instructed to submit a report mentioning the spots/areas where waste has been produced with mentioning their GPs accordingly.	BDOs, Fekamari/Mankachar/South Salmara	

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			Solid Waste Management (SWM) under 15 th F.C.	PHE Dept informed about the distribution of tri-cycle at GP level for transportation of solid waste from GPs to the nearest MCF for disposal. It is also informed in the house that 8(Eight) Nos. of GPs have not received these tri-cycles yet. The Chair instructed to submit a report mentioning the GPs which have not received the tri-cycles for collection of waste.	BDOs, Fekamari/ Mankachar/ South Salmara
				The Chair instructed block wise engagement of CLFs & NGOs to be prepared as per new SOP to be received.	BDOs, Fekamari/ Mankachar/ South Salmara
			Completion of the target of Soak pit	BDO, South Salmara informed the house about the issues of engagement of skilled & semi-skilled labour for which new job cards need to be issued. The Chair instructed Dy. CEO, Zilla Parishad, SSM to take up the matter of uploading the database of skilled & semi-skilled labour in MIS.	BDOs, Fekamari/ Mankachar/ South Salmara
			Geo-tagging of Assets	The Chairman instructed to ensure geo-tagging of all assets under 15 FC at an earliest.	-do-
2	INFRASTRUCTURE	PWD(Roads)	PMGSY-III	AEE, PWD (Roads), SSM informed the house that out of 2(Two) roads to be completed, 1 road (HM Road to Kanaimara) has been resumed and the road (South Salmara to Patakata) has been stopped and necessary action for cancellation of work waited from the CE (Roads). The Chair instructed to communicate for cancellation at an earliest.	AEE,PWD (R),SSM
			Present status of various schemes	The Chairman instructed to take up the progress of roads from 2020-21 to 2022-23 at ADC level.	AEE,PWD (R),SSM
				The Chair instructed AEE, PWD(R), SSM to complete all the on-going works by March, 2024.	AEE, PWD(R), SSM
			MMPNA (2022-23)	The Chair instructed ADC (Roads), SSM & CO, Mankachar to survey & inspects all the roads under MMPNA (2022-23) whether to be completed in time as stated.	ADC (Roads), SSM & CO, Mankachar
				AEE, PWD(R), SSM informed the house that the on-going works will be completed within the stipulated time.	

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				The Chair instructed ADC (Roads), SSM to intimate the inefficiency of the department to the Secretary level.	ADC (Roads), SSM	
			Market Shed	AEE, PWD(R), SSM informed the house that 65% progress has been achieved in "Market Modernization and Improvement Programme (MMIP) of Pipulbari Market" in South Salmara District under APART.		
3	SOCIAL	Health & Family Welfare	NBSU	ACM&HO, SSM informed the house that the functions of NBSU at Gazarikandi BPHC is not working due to battery related issue. He also informed the house about the functioning of 6(Six) oxygen supported bed of NBSU at Mankachar CHC, Mankachar.		
			Analysis through Kayakalp	The Chair instructed CO, Mankachar to visit Mankachar CHC and instructed to analyse the functions and lapse through Checklist (Kayakalp) and guidelines of Rogi Kalyan Samiti.	CO, Mankachar	
					The Chair instructed all line departments not to use same photographs for departmental activities in next DDC meeting.	All HoDs, SSM
			6 bedded wards under Emergency Covid Response Plan-II	ACM&HO, SSM informed the house that out of 11 Nos of sanctioned 6 bedded wards under Emergency Covid Response Plan-II, 6 Nos of ward have been completed.		
			Ayush Dispensary	ACM&HO, SSM informed the house that the tendering process of Ayush Dispensary at South Salmara BPHC is in evaluation period, the work will start within 1 month.		
			Construction of Ayush Pharmacy As per guidelines	The Chair instructed to construct Ayush Pharmacy as per guidelines. ACM&HO, SSM informed the house that the plinth area has already been completed.	ACM&HO, SSM	
			Earth filling work at Bamunpara SC	AC&EM, SSM informed the house that the Sub-Centre, Bamunpara is now in working condition. He also appraised the house that earth filling is required in Bamunpara Sub-centre. The Chair instructed ACM&HO, SSM to visit the spot and submit a report mentioning the issues accordingly.	ACM&HO, SSM	
					The Chair instructed all inspecting officers (AC&EM, CO) to officially communicate with JDHS, South Salmara. The Chair also instructed ACM&HO, SSM to keep contact with all involved functionaries as per instruction given.	AC&EM, SSM Cos, Mankachar/South Salmara ACM&H

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					O, SSM
4	INFRASTRUCTURE	PWD(Building)	Construction work of KGBV under Samagra Siksha Assam at Janata HS School	AEE, PWD (B), SSM appraised the house that 76.25% physical progress has been achieved in respect of Construction work of KGBV under Samagra Siksha Assam at Janata HS School . He also informed that the Contractor has stopped the work due to non-payment of bill. The Chair instructed to complete the work by January, 2024 otherwise it will be blacklisted.	AEE, PWD (B), SSM
Construction work of KGBV under Samagra Siksha Assam at Hamidabad HS School			The Chair showed dissatisfaction for not starting the work in respect of Construction work of KGBV under Samagra Siksha Assam at Hamidabad HS School even after getting the land before 1 (one) month.	AEE, PWD (B), SSM	
			The Chair instructed ADCs to survey all the works conducted by AEE, PWD (B), SSM in field.	ADCs,SSM	
Strengthening of existing schools (IX-X) approved by the PAB, MHRD, Govt. of India under Samagra Siksha Abhiyan, 2019-20			In respect of Strengthening of existing schools (IX-X) approved by the PAB, MHRD, Govt. of India under Samagra Siksha Abhiyan, 2019-20, the AEE, PWD (B), SSM appraised the house that the contractor could not start the work due to heavy water logging at proposed site. The Chair instructed to mention the starting date of the said work at an earliest.	AEE, PWD (B), SSM	
Completion date of Indo-Bangla border gate			The Chair asked AEE, PWD (B), SSM about the estimated date of completion of the Indo-Bangladesh border gate .AEE, PWD (B), SSM informed the house to complete the work before 31 st Dec, 2023.		

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				The Chair instructed ADC (Building), SSM to communicate to the Secretary, PWD (B), SSM about the absence of AEE, PWD(B),SSM in DDC meeting and informed about his inefficiency in departmental activities. The Chair instructed ADC (Building), SSM to engage him in various engineering works of other line departments.	ADC (Building), SSM
5	ECONOMIC DEVELOPMENT	Agriculture	Distribution of seeds under RKVY, 2023-24 & HMNEH, 2023-24	The Chair asked DAO, SSM about the items which have been distributed recently in the district. DAO,SSM informed the house that Potato, Onion seed, Mustard, Ground Nut,Garlic Clove, Wheat seed have been distributed under RKVY 2023-24. He also informed the house that vegetable seeds of Tomato, Cabbage, Broccoli, Pumpkin, Brinjal, French Bean and Strawberry seedlings have been distributed under HMNEH, 2023-24.	
Selection criteria of beneficiaries			The Chair instructed DAO, SSM to submit the list of beneficiaries to which it have been distributed and the checklist criteria upon which these beneficiaries have been selected.	DAO, SSM	
Saturation date of PM-KISAN			The Chair asked DAO, SSM about the saturation date of PM-KISAN. DAO, SSM informed the house that 15 th January, 2023 is the saturation date and around 7,000 beneficiaries yet to be saturated under PM-KISAN.		
Preparation of plan regarding saturation of PM-KISAN			The Chair instructed ADC (Agriculture), SSM and COs, Mankachar/South Salmara to prepare a plan regarding saturation of PM-KISAN within stipulated time. The Chair instructed DAO, SSM to submit a weekly target that has to be covered for saturation.	ADC (Agri), SSM, COs, Mankachar/South Salmara, DAO, SSM	
Engagement of DEO			DAO, SSM appraised the house about the issue of having only 1(one) Data Entry Operator. The Chair instructed DAO, SSM to engage 2(Two) DEOs and complete the saturation process of PM-KISAN within stipulated time.	DAO, SSM	

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			PMFBY	DAO, SSM informed the house that total 10,000 target has to be achieved under PMFBY. The Chair asked DAO, SSM about the target date when it will be completed.	DAO, SSM
			collection of receipts of selling paddy by farmers	The Chair emphasised on collection of receipts of selling paddy by farmers. He also emphasised on operating in Agri -market. The Chair also emphasised on selecting beneficiaries without political biasness.	
6	INFRASTRUCTURE	Water Resource	Schemes for pro-siltation measures	EE, WRD, SSM informed the house about the physical progress of 3(Three) Nos. of schemes for pro-siltation measures that have been sanctioned at Berabhanga, Newajespur, Kokradonga under Water Resource department.	
			Procurement of porcupines	The Chair instructed EE, WRD, SSM to take up the matter of procurement of porcupines at an earliest.	EE, WRD, SSM
7	ECONOMIC DEVELOPMENT	Fishery	Process of field verification for livelihood support for farmers	The Chair instructed SDFDO, SSM to expedite the process of field verification for livelihood support for farmers.	SDFDO, SSM

With an urge to all the members present in the meeting to execute the things in a speedy manner, the meeting ended with vote of thanks from the Chair.

District Commissioner
South Salmara Mankachar
Hatsingimari

Memo No.HDD-33/DDC/Meeting/2020/

Dated Hatsingimari the 30th Dec/2023

Copy for favour of information and necessary action to:-

1. The Principal Secretary to the Govt. of Assam, Transformation & Development department, Ghy-06.
2. The Joint Secretary to the Govt. of Assam, Transformation & Development department, Ghy-06.
3. The Director, DCP Division, Transformation & Development department, Ghy-06.
4. All members concerned of DDC.
5. The DIO, NIC, Hatsingimari. He is requested to upload the minutes in the District Website.
6. Office copy.

e-signed
District Commissioner
South Salmara Mankachar
Hatsingimari